

Oban Sailing Club



Conditions for approving use of the clubhouse

The OSC Committee is keen to see the clubhouse used for events hosted by club members. However, the conditions below are designed to ensure that such activities do not infringe on the club's alcohol license, cause offence to neighbours or damage to the property. Any social use of the clubhouse must be approved by the Social Committee, a sub-committee of the club that includes the rear commodore, bar convenor and licensee.

The rules break down into two categories:

A. Approval of an activity

- Only OSC members of at least 6 months standing may organise social events that involve the sale of alcohol.
- To approve an event the social committee needs to know its purpose, date and duration, the general age and expected numbers of guests, and any other relevant information.
- The social committee will reject an application if it thinks it likely that under age drinking will take place.
- The social committee will need know who will be running the bar, and when clearing up will take place.

The committee reserves the right to decline any hire request

B. Conduct during an event

- A responsible **ADULT MUST BE PRESENT** at all times
- All guests must be signed in if the bar is to be used
- No selling of alcohol to under 18s
- No alcohol to be brought into the clubhouse
- No alcohol to be taken outside
- All refuse/ glassware to be placed in the appropriate recycling bin
- At busy times there should be 1 bar person for every 25 guests up to a total of 3 bar staff. (With big groups it will be necessary to have two behind the bar and one out front).
- The bar can only be operated by club members who are over 18
- If bar staff find the event difficult to control then they will close the bar and take any other necessary action
- The hirer should be familiar with the **fire precautions** and escape routes.
- All exits are unlocked and available for use and that **escape routes are free from obstruction**
- The clubhouse must be cleaned up by the organisers immediately after an event and rubbish placed in the appropriate bin. No food to be left in the kitchen after use
- Any equipment used is returned intact; any **damage or breakages** to be reported to the Rear-Commodore
- The Hirer **will be charged** for any damage caused during the period of hire to the clubhouse, ancillary rooms (toilets etc) and/or equipment and fixtures

- Payment is made promptly for the hire of the clubhouse to the treasurer or the Rear-Commodore (Cheques made payable to Oban Sailing Club)

Hire Charges

- Club Members - £15 for party/ social event
- Non-members – Required to join OSC as an ‘Associate’ Member, PLUS a hire charge outline below;
 - Regular users (e.g. committee meetings/ training courses) - £5 per session (Approx. 2-3 hrs)
 - Party/ Social Event (e.g. curry evening/ end of season get-together) - £25
 - Commercial Use - Negotiable
- Registered Charities – 50% discount on hire charge
- Education or ‘Youth’ groups – 25% discount on hire charge

Application for Occasional Licence

Application form can be downloaded from <http://www.argyll-bute.gov.uk/pdf/filesstore/occasionalapplication> and must be sent to Argyll and Bute Council **28 days** prior to the event.

The application fee is £10.00 (as of Sept 2009)

Any queries with completing the form, contact Licensing Dept (01546 602127)

Social Committee members:

Gordon Pollock (Rear Commodore): Tel: 01631 770656 or 07918 404470

email: pollockgordon@hotmail.com

Finlo Cottier (Bar convenor)

Twig Olsen (Licensee)

May 2010